

## Most Common Application Questions

***How do I apply for these units?*** An Application of Interest must be completed and returned for processing. **HASLO will deny or return incomplete applications.**

***Do you accept the Housing Choice Voucher (Section 8)?*** Yes

***Are these low-income units?*** These housing units are nonsubsidized, meaning the rents vary from \$500 to \$2,300 per month depending on the site/program. These units also have minimum and maximum income requirements. Your application will be denied if you do not have the resources to pay the rent, and/or if you do not provide us with a rental history that we can verify. Your application will also be denied if you do not complete it correctly or if you provide fraudulent information.

***How do I submit the application?*** Along with your application we request that you submit the following items listed below and return **ALL** the items with your application to PO Box 1289, San Luis Obispo, CA 93406

***How long will this process take?*** When you submit an application for any of our SLO Non-Profit units you will be notified by mail as to the status of your application within 30 days. We cannot predict how long it will be, before a unit becomes available. Being on a waiting list does not guarantee a unit, you must be eligible for the unit and pass property management's tenant selection criteria.

***What do I need to send in with my application?***

- Proof of all income from all sources for the past three (3) months for all household members included on the application, including but not limited to (wages/paycheck stubs, self-wages, Pension, Social Security Benefits, Unemployment Benefits, Child Support, Alimony, CalWORKs, Family Contributions, Veteran Benefits, Annuities, Financial Aid from Colleges, Stocks, Bonds, CD's, or Trust Deeds
- Copy of the Photo IDs for all adults listed on the application.
- Previous Years Tax Statement (first 2 pages of the Federal 1040 forms) and W2s.

***Are there application fees?*** Yes. **They are due at your intake appointment**, failure to provide the payment will put a hold on the application process. Each adult applicant 18 years + is required to pay \$15 to be paid with money order or cashier's check. If an applicant has applied for more than one HASLO property they do not need to pay screening fees at each property. This is a non-refundable fee. The application fee will be collected at the time of the eligibility appointment.

**DO NOT SUBMIT YOUR APPLICATION FEE AT THIS TIME.**

If you have any questions regarding the requested information, please call Ellen at 805-594-5324 or email at [egutierrez@haslo.org](mailto:egutierrez@haslo.org).

Thank you,  
Ellen Gutierrez  
Affordable Housing Assistant

**Preguntas de aplicación mas comunes**

**¿Cómo aplico para estas unidades?** Una aplicación de interés debe ser completado y devuelto para el procesamiento de. **HASLO negar o devolver las solicitudes incompletas.**

**¿Aceptan el programa de sección 8? Sí**

**Son estas unidades de renta baja?** Estas viviendas son remitirán, lo que significa que los alquileres varían de \$500 a \$2,300 por mes dependiendo del sitio o programa. Estas unidades también tienen requisitos de ingresos mínimos y máximos. Si no tienes los recursos para pagar el alquiler, y si usted no nos proporciona una historia de alquiler que podemos comprobar, se negará la aplicación. Su aplicación también será negada si no completa correctamente o si usted provee información fraudulenta.

**¿Cómo presento la solicitud?** Junto con su solicitud le pedimos que presente los siguientes artículos enumerados a continuación y volver **todos** los artículos con su solicitud a PO Box 1289, San Luis Obispo, CA 93406.

**¿Cuánto tiempo tardará este proceso?** Cuando usted envía una solicitud para cualquiera de nuestras unidades de SLO sin fines de lucro, que se le notificará por correo sobre el estado de su solicitud dentro de 30 días. No podemos predecir cuánto va a ser, antes de que una unidad esté disponible. Estar en una lista de espera no garantiza una unidad, usted debe ser elegible para la unidad y pasar de inquilino de la gestión de la propiedad los criterios de selección.

**¿Qué necesito enviar con mi aplicación?**

- Prueba de todos los ingresos de todas las fuentes durante los últimos tres 3 meses para todos los miembros del hogar incluido en la solicitud, incluyendo pero no limitado a (salario/pago talones de cheque, por los salarios, pensiones, prestaciones de Seguridad Social, desempleo, manutención de los hijos, Pensión alimenticia, CalWORKS, las contribuciones familiares, beneficios de veterano, anualidades, ayuda financiera de universidades, acciones, bonos, de CD o actos de confianza.
- Copia de la foto ID para todos los adultos enumerados la aplicación.
- Declaración de impuestos de años anteriores 2 primeras páginas de los formularios federales 1040 y W2s.

**¿Hay tarifas de solicitud?** Si. Se vencen en su cita de admisión, el incumplimiento en el pago retrasará el proceso de solicitud. Se requiere que cada solicitante adulto mayor de 18 años pague \$15 a pagar con giro postal o cheque de caja. Si un solicitante ha solicitado más de una propiedad de HASLO, no necesita pagar las tarifas de evaluación en cada propiedad. Esta es una tarifa no reembolsable. Esta es una tarifa no reembolsable. La tarifa de solicitud se cobrará al momento de la cita de elegibilidad.

**NO ENVÍE SU CUOTA DE SOLICITUD EN ESTE MOMENTO.**

Si usted tiene alguna pregunta con respecto a la información solicitada, por favor contacte a Ellen [egutierrez@haslo.org](mailto:egutierrez@haslo.org) o 805-594-5324.

Gracias,  
Ellen Gutierrez  
Asistente de Vivienda

**Please do not use whiteout. Please cross off your mistake and initial by it. Thank you.**

| IDENTIFYING INFORMATION – Head of Household                                 |                                    |          |   |   |                   |
|---|------------------------------------|----------|---|---|-------------------|
| Name  | Birthdate                          | Age      | Social Security #   | Driver's License # / State  | Marital Status    |
|   | <small>m m / d d / y y y y</small> |          | - - -   |   |                   |
| Any Other Names You've Used in The Past                                     | Gender Identity                    | Disabled | Phone #   | E-Mail  |                   |
|   |                                    |          |   | <input type="checkbox"/> Check box if you do not have an e-mail address |                   |
| Are you a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |          | DD214 Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/a |   | Discharge Status: |

| IDENTIFYING INFORMATION – Other Adult in the Household <input type="checkbox"/> Spouse <input type="checkbox"/> Co-head <input type="checkbox"/> Other Adult <input type="checkbox"/> Live- In Aid |                                    |          |                   |   |                |
|--|------------------------------------|----------|-------------------|---|----------------|
| Name   | Birthdate                          | Age      | Social Security # | Driver's License # / State  | Marital Status |
|  | <small>m m / d d / y y y y</small> |          | - - -             |   |                |
| Any Other Names You've Used In The Past  | Gender Identity                    | Disabled | Phone #           | E-Mail  |                |
|  |                                    |          |                   | <input type="checkbox"/> Check box if you do not have an e-mail address |                |

| ALL Other Occupant(s) |                 |                                    |     |                         |                      |                                |
|-----------------------|-----------------|------------------------------------|-----|-------------------------|----------------------|--------------------------------|
| Name: First, Last     | Gender Identity | Birthdate                          | Age | Social Security #       | Relationship to Head | Full time student? (Yes or No) |
|                       |                 | <small>m m / d d / y y y y</small> |     | X X X - X X - _ _ _ _ _ |                      |                                |
|                       |                 |                                    |     | X X X - X X - _ _ _ _ _ |                      |                                |
|                       |                 |                                    |     | X X X - X X - _ _ _ _ _ |                      |                                |
|                       |                 |                                    |     | X X X - X X - _ _ _ _ _ |                      |                                |
|                       |                 |                                    |     | X X X - X X - _ _ _ _ _ |                      |                                |
|                       |                 |                                    |     | X X X - X X - _ _ _ _ _ |                      |                                |

**RESIDENCE HISTORY**

(NOTE: if you have ever been homeless or have/had a period of staying with friends/family, please provide the dates as well as the names and addresses of those you stayed with and the reason you left). Provide at least 2 years' worth of residential history.

|                             | Current Residence  | Previous Residence                                       | Prior Residence  |
|-----------------------------|--|--|--|
| Homeless                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Street Address              |  |  |  |
| City, State, Zip            |  |  |  |
| Mailing Address             |  |  |  |
| Mailing City, State, Zip    |  |  |  |
| Date Moved In (Month/Year)  |  |  |  |
| Date Moved Out (Month/Year) |  |  |  |
| Rent Amount \$              |  |  |  |
| Landlord's Name             |  |  |  |
| Landlord's Phone Number     |  |  |  |
| Landlord's Email            |  |  |  |
| Landlord Address            |  |  |  |
| Why did you move?           |  |  |  |

Please go to the next page

**CHECK THE BOXES FOR THE PROPERTIES YOU ARE APPLYING FOR.**

**Senior/Elderly/Disabled Housing Complexes**

- I understand I must meet the qualifications associated with the complex that I am interested in and have checked below.
- I understand I must meet a minimum income per month listed in the qualification criteria unless I have a Section 8 or VASH voucher. Minimum income and rental amounts subject to change based on regulatory published limits

| City                                     | Name of Complex          | Qualifications / Minimum Monthly Income                                       | Beds  | Monthly Rent up to | Units |
|--|--------------------------|---|-------|--------------------|-------|
| <input type="checkbox"/> Atascadero      | <b>Atascadero Senior</b> | Must be 55+ / 1bd- \$2,550  | 1     | \$1,229            | 19    |
| <input type="checkbox"/> San Luis Obispo | <b>Carmel</b>            | Must be 55+ / 1bd- \$2,650  | 1     | \$1,276            | 19    |
| <input type="checkbox"/> San Luis Obispo | <b>Del Rio Terrace</b>   | Must be 55+ / 1bd- \$2,563  | 1     | \$1,242            | 40    |
| <input type="checkbox"/> San Luis Obispo | <b>Brizzolara</b>        | Must be 55+ or must be a person with a disability 1bd- \$2,535   2bd- \$2,998 | 1 & 2 | \$1,231 / \$1,460  | 27    |
| <input type="checkbox"/> San Luis Obispo | <b>Marvin Gardens</b>    | Must be 62+ or a person with a disability / 1bd- \$2,648   2bd- \$3,138       | 1 & 2 | \$1,276 / \$1,516  | 24    |

**Family Housing Complexes**

- I understand I must meet a minimum income per month listed in the qualification criteria unless I have a Section 8 or VASH voucher.

| City                                     | Name of Complex     | Minimum Monthly Income                        | Beds      | Monthly Rent up to          | Units |
|--|---------------------|---|-----------|-----------------------------|-------|
| <input type="checkbox"/> Atascadero      | <b>Macadero</b>     | 1bd- \$2,670   2bd- \$3,740   3bd- \$4,663    | 1, 2, & 3 | \$1,575 / \$1,725 / \$2,000 | 19    |
| <input type="checkbox"/> Los Osos        | <b>Blue Heron</b>   | 1bd- \$3,750                                  | 1         | \$1,500                     | 13    |
| <input type="checkbox"/> Los Osos        | <b>Ferrell</b>      | 2bd- \$5,075                                  | 2         | \$2,030                     | 8     |
| <input type="checkbox"/> Paso Robles     | <b>Hidden Creek</b> | 1bd- \$1,443   2bd- \$1,690   3bd- \$1,943    | 1, 2, & 3 | \$1,229 / \$1,458 / \$1,680 | 80    |
| <input type="checkbox"/> San Luis Obispo | <b>Iron Works</b>   | 1bd- \$2,658   2bd- \$3,155                   | 1 & 2     | \$1,280 / \$1,523           | 46    |
| <input type="checkbox"/> San Luis Obispo | <b>Islay Hills</b>  | 2bd- \$2,710   3bd- \$3,045   4bd- \$3,320    | 2, 3, & 4 | \$1,345 / \$1,519 / \$1,664 | 20    |
| <input type="checkbox"/> San Luis Obispo | <b>Margarita</b>    | 1bd- \$2,385   2bd- \$3,900                   | 1 & 2     | \$1,820 / \$2,035           | 21    |
| <input type="checkbox"/> San Luis Obispo | <b>Parkwood</b>     | Studio- \$3,800   1bd- \$4,400   2bd- \$5,100 | 0, 1 & 2  | \$1,593 / \$1,820 / \$2,048 | 34    |
| <input type="checkbox"/> San Luis Obispo | <b>Pismo Buchon</b> | 2bd- \$2,300   3bd- \$2,670                   | 2 & 3     | \$1,345 / \$1,519           | 11    |
| <input type="checkbox"/> San Luis Obispo | <b>Poinsettia</b>   | 2bd- \$5,120   3bd- \$5,915                   | 2 & 3     | \$2,048 / \$2,366           | 20    |

**Properties with Online Applications**

| City            | Name of Complex                 | Website  | Beds      | Minimum Income/Rent | Units |
|-----------------|---------------------------------|--|-----------|---------------------|-------|
| Arroyo Grande   | <b>Halcyon Collective</b>       | <a href="http://www.halcyon-collective.com">www.halcyon-collective.com</a>     | 1, 2, & 3 | Check website       | 19    |
| San Luis Obispo | <b>Courtyard at the Meadows</b> | <a href="http://www.courtyardatthemedows.com">www.courtyardatthemedows.com</a> | 1, 2, & 3 | Check website       | 35    |
| Morro Bay       | <b>Rockview at Sunset</b>       | <a href="http://www.rockviewmorrobay.com">www.rockviewmorrobay.com</a>         | 1, 2, & 3 | Check website       | 34    |
| San Luis Obispo | <b>Apartments at Toscano</b>    | <a href="http://www.toscanoslo.com">www.toscanoslo.com</a>                     | 1, 2, & 3 | Check website       | 37    |

**\*Tenant Selection Plan for individual properties will be provided upon request**

**INCOME INFORMATION for the HOUSEHOLD**

| Income belongs to<br><i>Applicants 18+ years of age</i> | Type of Income<br><i>Ex: Wages, SSI, SS, TANF, VA, Child Support, Unemployment, Pension</i> | Frequency of Payment<br><i>Ex. Weekly, biweekly, semimonthly, monthly</i> | Amount per Pay Period | Gross Monthly Income<br><i>(before deductions)</i> |
|---|---|---|-----------------------|--|
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |
|   |   |   |                       |  |

**ASSETS for the HOUSEHOLD**

| Asset belongs to | Type of Asset | Amount |
|------------------|---------------|--------|
|                  |               |        |
|                  |               |        |
|                  |               |        |
|                  |               |        |

I currently have a Section 8 Housing Choice Voucher or a VASH Voucher.

**GENERAL INFORMATION – please check off your answer**

| Yes | No | Additional Question(s) / Statement(s)   |
|-----|----|---|
|     |    | I understand I/we need to meet minimum and/or maximum income guidelines to live at the selected properties.   |
|     |    | Does any household member require a reasonable accommodation or modification to have an equal opportunity to use and enjoy a dwelling unit? If yes, please describe _____<br>Do you require a unit with accessibility modifications for: <input type="checkbox"/> Hearing <input type="checkbox"/> Mobility <input type="checkbox"/> Vision/Sight |
|     |    | Does every household member understand that these are non-smoking properties (inside the units and throughout the grounds and that if you/they are a smoker, everyone must comply with lease and local ordinance regulations?)  |
|     |    | Are you or anyone else in the household a smoker?   |
|     |    | Does any household member work with a caseworker at a supporting agency?<br>If yes, please provide contact details _____  |
|     |    | Has any household member ever been served with an eviction notice?<br>If yes, please describe the circumstances _____   |
|     |    | Are all adult household members a full-time student or plan on becoming a full-time student in the next 12 months?  |
|     |    | Has any household member ever been terminated from a subsidized housing program?  |
|     |    | List the animal(s) in your household (Type, Breed, approximate size or weight, support animal or pet)?  |
|     |    | I understand that the lease contains policies with respect to animal(s) that our household will need to comply with.  |
|     |    | Has any household member ever been convicted of a crime in the last seven years? (Check No, if the conviction was sealed) (If yes, please provide details below) (Please <b>note</b> that convictions <u>do not</u> automatically disqualify your Rental Application for housing)   |
|     |    | Is ANY family member subject to a lifetime state sex offender registration program in any state?  |

If there are any conviction(s), please provide the following details, unless sealed then do not provide any information:

| Why were you convicted? | Date(s) Convicted |
|-------------------------|-------------------|
|                         |                   |
|                         |                   |
|                         |                   |

Please go to next page

## CERTIFICATION & AUTHORIZATION

### HEAD OF HOUSEHOLD: *please check of each box*

- I do hereby swear and attest under penalty of perjury that all of the information about me and my household is true and correct.
- I further understand that Federal Regulations allow for landlord reference (current and previous), criminal and/or credit checks on all household members 18 years of age or older, and that our Rental Application can be denied or terminated as a result of certain violations or any untruthfulness on this declaration. I agree to hold HASLO and the procurer or furnisher of such information harmless from any liability whatsoever in the use, procurement, or furnishing of such information. I also understand I have the right to obtain a copy of my personal consumer report and am able to dispute any inaccurate information that might be found on such report.
- I give permission to my current and former landlords to release any information about my rental history.
- I understand that this is a Rental Application for an apartment, and is NOT for a Housing Choice Voucher (aka Section 8) or for rental assistance.
- I understand if any field of this application is left blank, my application may be denied or sent back to me.
- I understand if I submit a duplicate application, it may result in a rejection.
- I understand that if my application is rejected/ denied, my application will not be accepted until a year has passed since my denial.
- I understand I will only be offered two units. After the second offer my application will be rejected.
- I understand and acknowledge that parking may be limited at the property and may not have a parking space available to me.

\_\_\_\_\_  
Signature, Head of Household \_\_\_\_\_  
Date

### OTHER ADULT IN HOUSEHOLD: Not Applicable

- I do hereby swear and attest under penalty of perjury that all of the information about me and my household is true and correct.
- I further understand that Federal Regulations allow for landlord reference (current and previous), criminal and/or credit checks on all household members 18 years of age or older, and that our Rental Application can be denied or terminated as a result of certain violations or any untruthfulness on this declaration. I agree to hold HASLO and the procurer or furnisher of such information harmless from any liability whatsoever in the use, procurement, or furnishing of such information. I also understand I have the right to obtain a copy of my personal consumer report and am able to dispute any inaccurate information that might be found on such report.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Signature \_\_\_\_\_  
Date

\*\*\*\*\*

**Full Tenant Selection Plan available at either the site off ice or by contacting the HASLO main office at 805-543-4478 upon request.**

### AFFIRMATIVE ACTION INFORMATION - Information is for Head of Household

To help us with Federal/State record keeping, reporting and other legal requirements, please check the appropriate boxes. Please note that if you elect not to provide this information, we are required to provide our best guess to comply with federal/state regulations.

- |  |  |  |  |  |  |
|--|--|--|--|--|--|
| <u>Race</u><br><input type="checkbox"/> White<br><input type="checkbox"/> Black/African American<br><input type="checkbox"/> Native American/Alaskan Native<br><input type="checkbox"/> Asian<br><input type="checkbox"/> Native Hawaiian/Pacific Islander<br><input type="checkbox"/> Other | <u>Ethnicity</u><br><input type="checkbox"/> Hispanic<br><input type="checkbox"/> Non-Hispanic | <u>Disability Status</u><br><input type="checkbox"/> Disabled<br><input type="checkbox"/> Not Disabled | <u>Access Needs</u><br><input type="checkbox"/> Hearing<br><input type="checkbox"/> Mobility<br><input type="checkbox"/> Sight/ Vision | <u>Elderly</u><br><input type="checkbox"/> 62+<br><input type="checkbox"/> 55+ | <u>Homeless</u><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|--|--|--|--|--|--|
- Applicant: I do not wish to furnish information regarding ethnicity, race and other household composition.